

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
LIAISON COMMITTEE MINUTES**

Regular Meeting .....November 19, 2008

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding..... Chris Webb, Chairman

Present ..... Sterling Proffitt, Chairman, Board of Corrections  
Jimmy Burrell, Vice Chairman, Board of Corrections  
Jacqueline Fraser, Member, Board of Corrections  
B. A. Washington, Member, Board of Corrections  
Barry Green, Office of the Secretary of Public Safety  
Tom Jones, Sheriff, Charlotte County  
B. J. Roberts, Sheriff, City of Hampton  
John Roberts, Director, Newport News City Farm  
Ron Elliott, Peumansend Creek Regional Jail  
Eugene Taylor, Captain, Hampton Roads Regional Jail  
Norma Reavis, Director of Administration, Hampton Roads Regional Jail  
Robyn deSocio, Executive Secretary, Compensation Board  
Kim Lipp, Architecture and Engineering, DOC  
Jim Parks, Classification and Records, DOC  
Bill Wilson, Supervisor, Compliance and Accreditation, DOC  
Donna Foster, Executive Secretary, Compliance and Accreditation, DOC

The meeting was called to order and attendees were welcomed. No roll was called.

**I. Committee Chairman (Mr. Webb)**

- Mr. Webb welcomed the newest member of the Board of Corrections, B. A. Washington, retired Sheriff of Charles City County.

Mr. Webb called for a motion to approve the July minutes. By MOTION duly made by Sterling Proffitt and seconded by John Roberts, the minutes were unanimously APPROVED by the attending committee members.

## II. Meeting Summary

### Robyn deSocio reported the following:

- The Governor's October 9<sup>th</sup> budget reduction plan did not include any further cuts to constitutional officers or jails above the aid to locality cuts approved by the 2008 General Assembly and previously discussed. The previously approved 2% pay raises for state employees were moved from December 1, 2008 to July 1, 2009. The Comp. Board cut approximately 10-20% administrative costs for the LIDs operating system. Reports will be ran in overnight processes making a more efficient operation of the LID system. Proposed FY10 budget cuts will likely be announced in mid-December. Funding items relating to jail that are still under consideration include overcrowding positions and new jails funding that are expected to open in FY10 that are not currently funded such as the Loudoun County expansion and New River Valley Regional Jail. The Newport News City and Riverside Regional jails have expansions planned and funding adjustments will be needed. There is a \$9 million shortfall for fiscal year 2010 (FY10).

The staffing study has progressed and 25 facilities have been identified as needing thorough reviews of resource requirements although she doesn't expect immediate action to be taken in response to their review in light of the funding reductions.

She thanked the participants of the 'managing jail risks conference' held in October. She expects that the jail risks conference and the LIDs conference will be held alternating years in the future due to budget restrictions.

Ms. deSocio stated that the Comp Board and the Office of the Secretary of Public Safety have been looking at the forecasts and proposed a question for the committee members. Un-sentenced/awaiting trial inmate populations fell significantly during the month of October and she asked for input into any known cause. All of the committee suggestions had been investigated and determined unlikely causes. Barry Green suggested that it may be due to new weekly sentencing days by the court systems and possibly an additional day of sentencing that coincidentally reduced the numbers, but there was no data to support this scenario.

### Bill Wilson reported the following:

- The Tuesday Report has not been updated since the October meeting, therefore, those numbers will remain the same. The jail population was 28,182 at that time with an operation capacity of 18,686. Out of compliance rates rose to 2,143, and are expected to continue to rise until all the slated DOC facilities intake the inmates from the closing facilities.

Jim Parks reported the following:

- Jim Parks attended representing Classification and Records in Gary Bass' place. Around October 9, the DOC was notified that 1,344 beds would close. Southampton Correctional Center, Dinwiddie Correctional Unit, Tazewell Correctional Unit and Pulaski Correctional Unit have been slated to close. DOC institutions are going to be taken to capacity or above. He is hoping this will be completed by the first of the year. Chatham and White Post are also identified as being closed and the population absorbed into the remaining DOC facilities.

Kim Lipp reported the following:

- The Grayson project continues to progress on schedule. Additional costs were accrued because of the naturally occurring asbestos at approximately \$1.63 million according to Balfour Beatty-Moseley. This number is under review by the DOC Architecture and Engineering unit

Mr. Webb announced his pending retirement effective February 2009. He thanked the Board of Corrections for the opportunity to serve as Chairman of the Liaison Committee. The next Liaison Committee meeting will be March 18, 2009 and Mr. Webb will no longer serve on the Liaison Committee. Mr. Webb will be missed.

By MOTION duly made by the Chairman of the Liaison Committee, Chris Webb, and seconded by several members in attendance, the meeting adjourned.